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PROTECTION AND PERMANENCY MEMORANDUM 24-03

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director
Division of Protection and Permanency

DATE: February 23, 2024

SUBJECT: School Verification and Home School Verification Forms

The purpose of this memorandum is to advise staff that adopted youth who are home schooled are eligible for the same extended subsidy benefits as adopted youth who attend school outside of the home. Adoptive parents may be eligible for adoption assistance for children with special needs after their eighteenth (18th) birthday. Adoption assistance may continue until high school graduation or the child's nineteenth (19th) birthday, whichever comes first. The [School Verification Form](#) and [Home School Verification Form](#) are to be used to verify school enrollment respective to the youth's educational setting.

For title IV-E subsidies, once the form is obtained, a new contract for an extended subsidy should be completed. The funding source should be state funded until regulation changes are completed. Both of the updated forms can be found in [SOP 13.46 Continuation of Adoption Assistance After Age 18](#).

If you have questions regarding this memorandum, please contact:
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